

Decision Maker: Executive and Resources PDS Committee

Date: 18th July 2012

Decision Type: Non-Urgent Non-Executive Key Non-Key

Title: PRE-DECISION SCRUTINY OF EXECUTIVE REPORTS

Contact Officer: Graham Walton, Democratic Services Manager
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Chief Officer: Mark Bowen, Director of Resources

Ward: N/A

1. Reason for report

1.1 This report draws the Committee's attention to reports on the agenda for the next meeting of the Executive on 25th July 2012. Members are requested to bring their copy of the agenda for this meeting to the PDS Committee's meeting.

2. **RECOMMENDATION(S)**

The Committee is recommended to select priority issues from the Executive agenda for pre-decision scrutiny.

Corporate Policy

1. Policy Status: Existing Policy: One of the roles of PDS Committees is to scrutinise proposals coming before executive bodies for decision – this supports the Excellent Council BBB priority.
 2. BBB Priority: Excellent Council
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Financial

1. Cost of proposal: No Cost
 2. Ongoing costs: Not Applicable
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £374,320 (2012/13 controllable budget)
 5. Source of funding: Existing revenue budget.
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Staff

1. Number of staff (current and additional): There are 8 posts (7.22 fte) in the Democratic Services Team.
 2. If from existing staff resources, number of staff hours: Preparing this report takes less than one hour of staff time per meeting.
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Legal

1. Legal Requirement: None
 2. Call-in: Not Applicable: This report does not involve an executive decision.
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Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is intended primarily for the benefit of members of the Committee.
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? No
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

3.1 At each meeting, members of this Committee have the opportunity to carry out pre-decision scrutiny of items for decision at forthcoming Executive meetings. This report identifies the reports expected for the next meeting of the Executive on 25th July 2012 and suggests which ones the Committee may wish to prioritise for scrutiny. At the time of writing, this is the draft list of reports (the Executive's agenda is due to be published on 11th July 2012).

Part 1

Proposals for Biggin Hill Heritage Centre

The Priory Museum – Lottery Application

Council Tax Support ¹

Budget Monitoring 2012/13 ¹

Capital Monitoring – 1st Quarter 2012/13 ¹

Development of Autistic Spectrum Disorder – Secondary Provision at Glebe School

Autistic Spectrum Disorder – Extended Short Breaks

Grant in Contingency – Two Year Old Funding ¹

Change of Management Arrangements for Council-owned Learning Disability Homes ²

Scheme of Delegation – Property Matters

Part 2

Award of Core Support Services at Johnson Court (LD Supported Living Scheme) ²

Office Accommodation Strategy ¹

Re-provision of Agency Contract ¹

(Reports marked ¹ are recommended for pre-decision scrutiny by this Committee; reports marked ² are key decisions.)

3.2 Under the Council's arrangements for decision making by individual executive portfolio holders, reports covering the Resources Portfolio Holder's proposed decisions are set out under separate headings on this agenda.

Non-Applicable Sections:	Policy/Financial/Legal/Personnel
Background Documents: (Access via Contact Officer)	Forward Plan May 2012